

Bilingual Health Educator (Casual)

Position Description
August 2024



Multicultural Centre for Women's Health is a national organisation led by migrant and refugee women to achieve equity in women's health and wellbeing

Context

Multicultural Centre for Women's Health (MCWH) is a national, community-based organisation which is led by and for women from migrant and refugee backgrounds. We advocate and educate to strengthen the health, wellbeing, safety and leadership of migrant and refugee women in Australia.

MCWH works together with migrant and refugee women, community organisations, health practitioners, employers, communities and governments to build and share knowledge, achieve equity and improve health and wellbeing for migrant and refugee women.

MCWH is an inclusive, family friendly employer that encourages a healthy work/life balance and offers flexible working hours and the option to work according to a hybrid working model.

In line with the exceptions and exemptions outlined in the Equal Opportunity Act 2010, Section 28, MCWH actively seeks to employ women from migrant and refugee backgrounds.

Position Objectives

MCWH's vision is for migrant and refugee women to be free from all forms of discrimination, to have autonomy over their lives, and experience health equity, well-being and safety in society.

This role is instrumental in improving migrant and refugee women's access to culturally and linguistically appropriate women's health education.

Organisational Relationships

Internal

The Bilingual Health Educator reports directly to the Team Leader – Health Educators

External

This role may involve liaising with community groups, session participants, translators, consultants, advisory and feedback groups and external contractors.

Key Responsibilities

Conducting health information sessions

- To attend professional development and training program at the commencement of appointment, and on-the-job training;
- To attend ongoing professional training during the year;
- To conduct SRH health education sessions with migrant and refugee women in their preferred languages;
- To participate in planning and evaluation of workshop modules, health promotion, and training programs;
- To participate in the maintenance and development of educational resources;
- To prepare reports and collect evaluation data on work undertaken;
- To undertake publicity and promotional activities in a relevant community language

General Responsibilities

- Represent MCWH externally as required
- Other duties consistent with the role and as negotiated with the Team Leader

Selection Criteria

Essential

Technical Requirements & Qualifications

- Fluency in English and either: Arabic, Burmese, Karen, Cantonese, Mandarin, Khmer, Dari, Hazaragi, Dinka, Swahili, Hindi, Punjabi, Spanish (Latin America), Thai or Ukrainian
- Relevant qualifications and/or experience in community development, health, welfare, or social work;
- Demonstrated experience communicating and liaising with a wide range of organisations and individuals of varying backgrounds;
- Proficient in using online digital platforms such as Zoom and MSTeams;
- Commitment to, and understanding of, immigrant and refugee women's health from a feminist perspective;
- Current drivers licence
- Must be able to commence work by 27th August at the latest

Skills & Attributes

- Excellent communication and interpersonal skills;
- Willingness to travel across Victoria, including rural regions, to conduct education sessions;
- Ability to work independently as well as co-operatively

Highly Desirable

- Knowledge of women's health issues;
- Willingness to engage with media about sensitive social health issues;
- Facilitation skills;
- Community engagement experience.

Special Requirements

- Some evening or weekend work may be required from time to time
- MCWH operates according to a hybrid home/office working model
- A satisfactory Police Check and Working with Children Check

Salary & Conditions

- SCHADS Award Level between 4.1 to 4.4 plus 25% loading
- Employment is on casual basis

Period of Appointment

Casual

How to apply for this position

Applications should address the selection criteria and include an up-to-date CV. Please mark your application as 'Private and Confidential' and address them via email to:

Dr Regina Torres-Quiazon

Director of Programs

regina@mcwh.com.au

Applications close

5 p.m. Monday 19th August 2024

N.B. Successful applicants must be able to commence work by 27th August